

Countywide magnet, fundamental and career academy worksheet

For students NOT currently enrolled in a Pinellas County public school:

1. Visit one of the Family Education and Information Centers — 3420 Eighth Ave. S in St. Petersburg and 1101 Marshall St. in Clearwater — and register your child. Your child will receive a **student ID number** that you must submit in order to make application via the automated phone system. This number will not be activated until 24 hours after new student registration.
2. Obtain a copy of the application worksheet from a Family Education and Information Center; the Magnet/Choice Information Fair, which will be held from 10 a.m. to 2 p.m. on Sept. 11 at Pinellas Park High School, 6305 118th Ave. N in Largo; the countywide programs school offices; or at the magnet programs' Web site, www.pinellas.k12.fl.us/Magnet.
3. Complete the worksheet and call the automated phone system: (727) 501-0871.

For students currently enrolled in a Pinellas County public school:

1. Obtain a copy of the application worksheet from a Family Education and Information Center; the Magnet/Choice Information Fair, which will be held from 10 a.m. to 2 p.m. on Sept. 11 at Pinellas Park High School, 6305 118th Ave. N in Largo; the countywide programs school offices; or at the magnet programs' Web site, www.pinellas.k12.fl.us/Magnet.
2. Complete the worksheet and call the automated phone system: (727) 501-0871.

The application worksheet shown here is for elementary programs. There are separate worksheets for elementary, middle and high school programs.

The details:

Calling into the automated phone system is the only way parents can apply to a countywide magnet, fundamental or career academy program.

Before making the call, parents should fill in the student's 10-digit ID number, the eight-digit birth date and the grade the student will enter in August 2005 on the worksheet.

COUNTYWIDE ELEMENTARY MAGNET AND FUNDAMENTAL SCHOOL PROGRAMS
WORKSHEET FOR SUBMITTING APPLICATIONS FOR 2005-2006
APPLICATION PERIOD - SEPT. 1 (8:00 AM) TO NOV. 1 (5:00 PM)

BEFORE YOU SUBMIT AN APPLICATION
 FOR APPLICANTS ALREADY ENROLLED IN A PINELLAS COUNTY PUBLIC SCHOOL -

- FIRST, complete this application worksheet. (Copies can be obtained on the programs' website at www.pinellas.k12.fl.us/Magnet, at either of the Family Education and Information Centers, at the Magnet/Choice Information Fair and in any of the countywide program offices.) This worksheet provides you with the information you need to successfully complete the application process.
- SECOND, call the phone system and submit your application(s).

FOR APPLICANTS NOT CURRENTLY ENROLLED IN A PINELLAS COUNTY PUBLIC SCHOOL -

- FIRST, visit one of the two Family Education and Information Centers (see page 2 for location information) and pre-register the student. The student will receive an ID number that must be used to submit an application on the automated phone system. NOTE: The student ID number will not be active for 24 hours after registration.
- SECOND, complete this worksheet.
- THIRD, call the phone system and submit your application(s).

PART I

STEP I: CALLING INTO THE SYSTEM (501-0871)

- This is the only way to submit an application to countywide magnet or fundamental schools and programs.
- This system is available for applications from September 1 at 8:00 AM through November 1 at 5:00 PM. Applications are not on a first-come, first-served basis.
- The phone system is available 24 hours a day, 7 days a week.
- If you get a busy signal, you will need to call back. The busiest times may be during normal business hours.

STEP II: LOGGING IN TO THE SYSTEM
Main Menu: Select Option #2.

Complete the following information BEFORE you call!

Student 10-digit ID number (Include all zeroes, no Social Security numbers)

Student 8-digit birth date (Include all zeroes)

-

M M - D D - Y Y Y Y

Student's applied-for grade (grade next year)

STEP III: SUBMITTING AN APPLICATION

Complete the following information for each program to which you are making application. Add more boxes, as needed.

PRIORITIES - REMEMBER (IF APPLICABLE):

- Professional courtesy - To qualify, the applicant must have a parent employed full time in the host school.

- Sibling priority - To qualify, the applicant must have a sibling already enrolled in grade K-4 in the same program.

PROGRAM NUMBER (See page 2)

SIBLING'S 10-DIGIT ID NUMBER (INCLUDE ALL ZEROES.)

PROFESSIONAL COURTESY (PARENT'S SOCIAL SECURITY #):

PROGRAM NUMBER (See page 2)

SIBLING'S 10-DIGIT ID NUMBER (INCLUDE ALL ZEROES.)

PROFESSIONAL COURTESY (PARENT'S SOCIAL SECURITY #):

PROGRAM NUMBER (See page 2)

SIBLING'S 10-DIGIT ID NUMBER (INCLUDE ALL ZEROES.)

PROFESSIONAL COURTESY (PARENT'S SOCIAL SECURITY #):

NOTE: Mail or deliver to the appropriate program office(s) all documentation of program eligibility by the close of the school day on November 2. (See next page for more information.)

STEP IV: COMPLETING THE CALL

Upon completing your application submission(s), return to the Main Menu for further options or to receive your confirmation number for each call. CONFIRMATION NUMBER(S): _____

PART II

STEP V: ACCEPTANCE PERIOD (DECEMBER 1 - DECEMBER 10)

- Follow the log-in procedure.
- Receive status of all applications submitted during the application period.
- Accept any ONE program's invitation, if appropriate. It is not necessary to accept waiting list positions.

NOTE: You MUST call the phone system during this period for the status of all applications you submitted. During this period, failure to accept any invitations will result in the student being considered ineligible and the application will be voided. Upon acceptance of an invitation, the applicant's name is removed from all other waiting lists.

You can apply for as many programs as you like with one phone call. List the number for each program to which you would like to apply on your worksheet(s). The program numbers are found on the reverse side of the worksheet, listed as Page 2 if you're downloading from the Web site.

Write your confirmation number down on your work sheet. You may need it for future reference.